

J A R Z Y N A & A S S O C I A T E S
A R C H I T E C T S P A

October 15, 1999

Walter Gossett, County Coordinator
Nassau County Board of Commissioners
P.O. Box 1010
Fernandina Beach, FL 32035

Proposal

Re: Temporary Courthouse

Dear Walt:

Please find enclosed a proposal for architectural services for remodeling an existing work-bay into one conference room for the clerk, and one office for the State Attorney. The scope of services was developed from a site walk-thru of the existing space with Daniel Salmon and Chip Oxley.

If you should have any questions, please call me (904) 321-4242.

Sincerely,

Anthony D. Jarzyna, N.C.A.R.B.
Architect

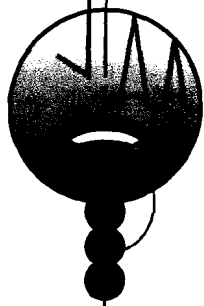
ADJ/lfm

Enclosure

cc: Michael S. Mullin
Daniel Salmon
File

APC013286
AA0002718

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J A R Z Y N A & A S S O C I A T E S
A R C H I T E C T S P A

PROPOSAL AGREEMENT

Nassau County Florida
Temporary Courthouse - Remodeling
Yulee, Florida

October 15, 1999

Jarzyna & Associates Architects, P.A. proposes to provide the following architectural services for tenant improvements (approximately 500 sq. ft.) in Yulee, Florida.

Architectural \$2,500.00 Lump Sum

- Floor Plans.
- Wall Sections and Details.
- Specifications (on drawings)

Electrical (\$0.00) Included

- Lighting and Power Plans

Contract Administration (\$0.00) Included

- Site Visits

The Scope of Services shall be performed beginning upon the notification to proceed from Nassau County (Purchase Order).

This Agreement does not include Interior Design, Structural Engineering, Lighting Design, or Fire Protection Design.

AR20013286
AA0002719

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Additional services, if requested and approved by both parties to the Agreement, shall be provided on an hourly basis as follows:

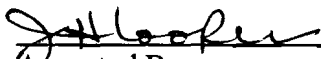
- Architect \$85.00
- Engineer \$60.00
- Site visits @\$375.00 each - includes mileage @ \$0.285/mile and a Written Report.
- Coordinate or schedule Engineers and Contractors - Site Visits - \$85.00/hour, plus \$0.285/mile mileage.

Expenses, such as mailing, long distance phone calls, telecopies, document printing, and any other incidental costs related to the execution of the work shall be considered reimbursable expenses; these expenses shall be invoiced separately.

Payment for the above services shall be due and payable upon the completion of the work, including Reimbursables, as follows:

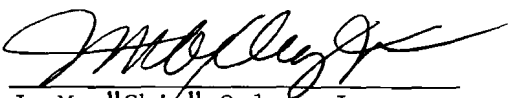
Notification to Proceed	\$500.00
Construction Documents	\$2,000.00

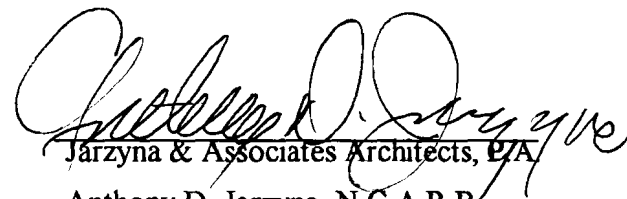
If you are in agreement with the Scope of Services, Schedule and Fees, notification to proceed may be given by executing this proposal by signing in the space below and returning one original signed copy to this office for our files.


Accepted By:

October 25, 1999
Date

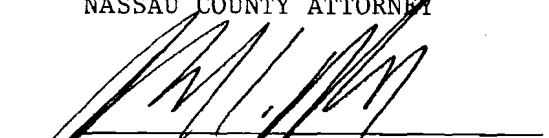
ATTEST:


J. M. "Chip" Oxley, Jr.
Ex-Officio Clerk


Jarzyna & Associates Architects, P/A
Anthony D. Jarzyna, N.C.A.R.B.
Architect
President

October 15, 1999
Date

APPROVED AS TO FORM BY THE
NASSAU COUNTY ATTORNEY


Michael S. Mullin